**Sherwood Foundation**

Operating Grant Final Report – this Word document is a tool for cut & paste purposes to make a final submission easier. Final submission links are on the “Reports” tab on the homepage of our website.

Organization Name

Grant Title (from your Grant Agreement)

Grant ID# (from your Grant Agreement)

Grant Amount

Primary Contact

(please notify the Foundation if this has changed)

List the top three goals as stated in your application and describe your progress toward these goals. [250 words]

Describe any significant turnover in executive leadership during the past year. (Include board, staff, and/or other leadership changes.) [250 words]

What notable action steps did your Board take this year? [250 words]

Describe any new programs that were implemented. [250 words]

What progress did you make towards diversifying operating funding sources? [250 words]

What lessons were learned about the population(s) you served that will impact your service delivery next year? [250 words]

How will this year’s activities advance your strategic plan? [250 words]

What areas of your strategic plan require more attention? [250 words]

Share a story with us reflecting the impact of your grant. [250 words]

Anything else you want to tell us? [250 words]

Attachments:

* Most recent actual year-end financials.
* A final list of the major operating funders, with dollar amounts, for the fiscal year that includes this operating grant.